

TERMS OF REFERENCE

NAME

Mt Carmel Advisory Council

PURPOSE

The Mt Carmel Advisory Council, in close consultation with the parish community, provides leadership to the Catholic community of Our Lady of Mt Carmel Parish in respecting the past, guiding the present and planning for the future. In doing so, the stated mission of the community, and the Carmelite values of prayer, community and service will be guiding tenets.

ROLES AND RESPONSIBILITIES

The Mt Carmel Advisory Council will:

- Share in leadership of the parish, establishing priorities and directions
- Remain faithful and responsive to the Mission Statement of Our Lady of Mt Carmel Parish and the charism of the Carmelites, embodying these in action
- Engage in discernment and ongoing dialogue with the parish community inviting input and valuing inclusivity
- Remain responsive to the needs of the parish community and adaptable in meeting them

The group commits to the following principles in achieving its purpose:

- Prayerfulness and reflective action
- Collegiality and shared wisdom
- Open, respectful and honest dialogue
- Transparency and accountability
- Confidentiality and trust

MEMBERSHIP

Initial membership is at the invitation of the Parish Priest.

Fr Wayne Stanhope, John Clarke, John Kelly, Libby Lyons, Fr Januario Pinto, Madeleine Sayer, Jane Connolly

MEETING ARRANGEMENTS

Meetings of the group will be held monthly or more often as required.

Secretariat responsibilities are undertaken by Madeleine Sayer (Secretary) Jane Connolly (Chair). The secretariat will maintain a record of action/decision items.

REPORTING

Reporting will be provided to the parish community three times a year through the website, parish newsletter and other available communication channels.